





SYDNEY DOGS & CATS HOME

 442-446 LIVERPOOL ROAD, SOUTH STRATHFIELD NSW 2136
 02 9587 9611

 SYDNEYDOGSANDCATSHOME.ORG
 INFO@SYDNEYDOGSANDCATSHOME.ORG

 ABN: 16 943 464 585
 CFN: 16738

CORPORATE SNUGGLE RESCUE PROGRAM

Thank you for your interest in supporting Sydney Dogs & Cats Home and for inviting us to your office with our furry residents and furry alumni ambassadors.

Our Corporate Snuggle Rescue program is a unique way to bring happiness into your Workplace and to encourage team building, all while supporting Sydney's lost and abandoned pets.

This document has all the information you need to know about hosting a Corporate Snuggle Rescue Program and includes a link to our Application Form for your business to fill out.

What happens during the event?

- A quick presentation from Sydney Dogs & Cats Home staff and volunteers
- Animal playtime with at least one animal
- Chance to ask Sydney Dogs & Cats Home staff and volunteers about our organisation, adoption process, and how else to get involved – including volunteering, foster care program, and fundraising etc.

How long does the event run?

30 – 60 minutes

What times/days are available?

Ideally, Thursdays between the hours of 10am and 1pm.

How can we make the most of this event?

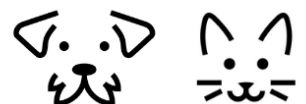
It's your opportunity for team building. You can inspire your staff to make a difference for a rescue animal in our shelter by hosting a fundraising event on the day of the Corporate Snuggle Rescue Program. This will encourage staff to be present in the office for the event and to work together to raise funds, creating a fun and successful day!

What we ask for in return?

We charge a \$1300 event fee to help abandoned and neglected animals in need and to cover our costs. We also ask that you cover the cost of parking if on-site parking is not available.

If you need inspiration for a fundraising event, download our Support in the Workplace Toolkit [here](#)
Download our Fundraising Toolkit [here](#)

WOOF. MEOW.



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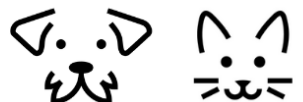
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How to book?

Please read the FAQ and Risk Control Plan on the following pages before booking.



Please fill out a [booking form by clicking here](#). Our team will contact you to confirm availability.

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CORPORATE SNUGGLE RESCUE PROGRAM RISK CONTROL PLAN



Hazard	Risk controls already in place	Risk probability LOW, MODERATE, HIGH	Further action required to control risk
Animal toileting	<ul style="list-style-type: none">- SDCH volunteers/staff trained and instructed to take each animals outside for regular toilet breaks- SDCH volunteers/staff equipped with poop bags, kitty litter etc.- Office Manager will supply sanitiser and cleaning equipment	LOW	<ul style="list-style-type: none">- SDCH to liaise with Office Manager before event to identify access to outdoor area where the animals will go for their toilet breaks. Or designated area.
Allergies towards animals	<ul style="list-style-type: none">- Office staff are informed well in advanced about the event, SDCH will specify which type of animal will be attending.- The Office Manager is responsible for liaising with staff regarding allergies, and decides the control measures – e.g. Making it an invite only event, securing a room, etc.	LOW	<ul style="list-style-type: none">- The Office Manager will liaise with SDCH to discuss if this event is suitable for their office and the wellbeing of their staff.
Animal injures a human	<ul style="list-style-type: none">- Before any animal is invited to come along, a trained staff member at SDCH makes a thorough assessment of its behavior. This includes assessing their behavior with people.	LOW	<ul style="list-style-type: none">- SDCH volunteers/staff handling the dogs are experienced and trained to control each animal.- First aid available by Office Manager
Animal injures another animal	<ul style="list-style-type: none">- Before any animal is invited to come along, a trained staff member at SDCH makes a thorough assessment of its behavior. This includes assessing their behavior with other animals.	LOW	<ul style="list-style-type: none">- SDCH volunteers/staff handling the dogs are experienced and trained to control each animal.
Animal containment	<ul style="list-style-type: none">- All animals will be on leashes- SDCH dog handlers trained and instructed to ensure that each animal is safely controlled	LOW	<ul style="list-style-type: none">- All animals will never be off-leash or left unattended- The Office Manager will organise a secure room or space for SDCH

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CORPORATE SNUGGLE RESCUE PROGRAM FAQ

What happens during the event?

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- Animal playtime with at least one animal
- A chance to ask Sydney Dogs & Cats Home staff and volunteers about our organisation, adoption process and how else to get involved – including volunteering, foster care program and fundraising etc.

How long does the event run?

30 – 60 minutes

What times/days are available?

Ideally, Thursdays between the hours of 10am and 1pm.

How many animals will be at the event?

We will bring at least one animal to the event. We cannot guarantee any more than one animal or which type of animal. The number of animals and which animals we bring is completely reliant on what animals in our care at that time are friendly and are comfortable with crowds and new people.

Animal safety and well-being is our number one priority. We can only bring more than one animal if they are siblings, are bonded, have been in foster care together or our staff know with certainty they are friendly with one another.

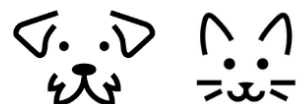
Will the animals at the Snuggle Event be available for adoption?

We cannot guarantee the animals we bring are available for adoption. We may bring a SDCH alumni pet and their owners, a pet who has recently been adopted or if they are friendly, an adoptable pet in our care. Our super friendly pets are usually adopted very fast which is why we cannot guarantee the animals we bring are available for adoption. The team will let you know at the event if they are available for adoption as well as the other animals in our care who are!

Can our staff bring their own pets to the event?

While we love the idea of a pet-friendly office, we ask that other pets are left at home on the day of our snuggle program or kept in a separate area of the office.

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Can we take photos with the animals?

Yes! You are welcome to take photos and tag Sydney Dogs & Cats Home on social media. Please follow the instructions of SDCH staff and volunteers in case our animals need a break or don't feel photo-ready at any point during the event.

Can we ask for vet and animal care advice for our own animals?

Our staff and volunteers who attend these events aren't trained in vet care and aren't the appropriate people to chat with about vet and animal care advice. Please chat with your vet, or feel free to call or email our shelter.

Can we make a donation on the day of the event?

Yes! In fact, we have found Corporate Snuggle Events have been successful when paired with a fundraiser hosted by you on the day of the event. We can provide you with ideas for fundraising if you need inspiration. If any staff members would like to make a donation on the day, we have EFTPOS facilities set up and also accept cash.

To book a Corporate Snuggle Rescue Program, you can find our [booking form here](#).

We can't wait for our furry residents and alumni to spread joy in your workplace!

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